

The Gibsonburg Exempted Village Board of Education met for their Regular Meeting on Monday, July 20, 2020, at 6:30 p.m. in the Board of Education office. The meeting was called to order by President- Tim Damschroder. Roll Call: Tim Damschroder – present, Sheryl Krotzer – present, David Mason – present, Caesar Mendoza – present, Scott Pertner – present.

20-137 It is recommended to approve the agenda as presented by the Superintendent for the July 20, 2020, Regular Board of Education meeting.

Motion by Krotzer and seconded by Mason. 5 yeas. Motion carried.

20-138 It is recommended the Board of Education read, approve, and sign the minutes of the:

Regular Meeting	June 15, 2020
Special Meeting	June 22, 2020
Special Meeting	June 29, 2020

Motion by Mendoza and seconded by Pertner. 5 yeas. Motion carried.

20-139 Approve FY 2020 Final Appropriation modification of the 024 fund to \$560,598.97, Retro-active June 30, 2020.

Motion by Mason and seconded by Pertner. 5 yeas. Motion carried.

20-140 Approve the June 2020 Financial Reports and Graphs, as presented.

Motion by Krotzer and seconded by Mendoza. 5 yeas. Motion carried.

20-141 Approve \$16,088.80 from the United Way of Sandusky County to be used for the Reading and Mentoring program, Fund 019-9018.

Motion by Pertner and seconded by Mason. 5 yeas. Motion carried.

20-142 Employ Kelsey Brown as a First Grade Teacher, on a 1-year limited teaching contract, at Step 0, Bachelors, for the 2020-2021 school year.

Motion by Mason and seconded by Krotzer. 5 yeas. Motion carried.

20-143 Employ Stephanie Liskai as a Fourth Grade Teacher, on a 1-year limited teaching contract, at Step 0, Bachelors, for the 2020-2021 school year.

Motion by Pernter and seconded by Mendoza. 5 yeas. Motion carried.

20-144 Employ Don Kirwen as part-time buildings and grounds keeper, at \$11/hour, for the 2020-2021 school year.

Motion by Mendoza and seconded by Krotzer. 5 yeas. Motion carried.

20-145 Accept the resignation of Shelli Burgoon as Guidance Secretary, effective October 31, 2020, per her letter dated July 8, 2020, and post the position as vacant.

Motion by Mason and seconded by Pertner. 5 yeas. Motion carried.

20-146 Grant the following employees 5 extended days for fall task force planning:

Sonia Herman	6-12 Principal
Jay Morelock	AD/Dean of Students
Emily Sisco	Elementary Principal
Tabatha Elson	Director of Special Education
Sarah Halbeisen	Director of Health Services
Missy Bauer	Food Service Supervisor

Motion by Krotzer and seconded by Mendoza. 5 yeas. Motion carried.

20-147 Approve Tim Murray as the homeless liaison for the 2020-2021 school year.

Motion by Pertner and seconded by Mason. 5 yeas. Motion carried.

20-148 Designate Joe King as the OSHA Representative and Toxic Hazard Preparedness Officer, for the 2020-2021 School year.

Motion by Pertner and seconded by Mendoza. 5 yeas. Motion carried.

20-149 Approve the following guidelines concerning student records.

- A. Mrs. Sonia Herman is the records Control Officer for the district and is responsible for the processing and maintenance of all student records. Her office is located at Gibsonburg High School or she can be reached by calling 419-637-2873.
- B. Each student's records will be kept in a confidential file located at Gibsonburg High School in the Principal's office. The information in a student's record file will be available for review only by the parents or legal guardian of a student, an adult student (18 years of age or older), and those designated by Federal law or District regulations.
- C. A parent, guardian, or adult student has the right to request a change or addition to a student's records and to either obtain a hearing with District officials or file a complaint with the U.S. Office of Education if not satisfied with the accuracy of the records or with the District's compliance with the Federal Education Rights and Privacy Act.
- D. The District has established the following information about each student as "directory information" and will make it available upon a legitimate request unless a parent, guardian, or adult student notifies the Records Control Officer in writing within ten days from the date of this notification that he or she will not permit distribution of any or all of such information: name, address, and

telephone number; date and place of birth; photograph; major field of study; participation in officially recognized activities and sports; height and weight, if a member of an athletic team; dates of attendance; date of graduation and awards received; and any other information the District considers would not be harmful or an invasion of privacy, if disclosed.

- E. A copy of the Board of Education's policy and the accompanying District regulations are available at the Board office. There will also be a person available to answer any questions concerning the policy or regulations.

Motion by Mason and seconded by Krotzer. 5 yeas. Motion carried.

20-150 Employ the following substitute personnel for the 2020-2021 school year:

Bus Drivers - \$16.01

Linda Bursiek	Joe King
Teresa Swaisgood	Amy Tornow

Cook/Cashier - \$13.44

Jenna Bolduan	Nicole Gudgel
Julie Picciuto	Kathleen Samson
Cynthia Sherrard	Margaret Steffanni

Custodians - \$16.01

Cindy Holcomb	Melissa Rosenberger
Thomas Samson	

Nurse - \$100/day

Sharon Heminger	Pamela Mendoza
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Secretary - \$14.74

Lindsay Brubaker	Kristi Foos
Wendy Muntz	Judy Nehls

Teacher - \$90/day

Connie Carnicom	Fayeanne Corfinan
Cindy Crispen	Staci Ernsberger
Judy Fisher	Jerry Fork
Steve Funk	Michael Goldsby
Mark King	Jerry Kissell III
Adam Kohman	Laurie Leyerle
Justin Smith	Gwen Stone
Bethany Widmer	Andrew Winters

Teacher Aide - \$13.15

Tammie Hill	Bryce Mendoza
Casey McGough	Merry Sisco
Margaret Steffanni	

Motion by Mendoza and seconded by Pertner. 5 yeas. Motion carried.

20-151 Approve Open Enrollment numbers for the 2020-2021 school year, as presented.

Motion by Mason and seconded by Krotzer. 5 yeas. Motion carried.

20-152 Amend the school calendar for the 2020-2021 school year, as presented.

Motion by Pertner and seconded by Mason. 5 yeas. Motion carried.

20-153 Enter executive session to discuss employment of personnel.

Motion by Mendoza and seconded by Krotzer. 5 yeas. Motion carried.

The Board entered executive session at 6:53 p.m. and returned to regular session at 9:17

20-154 Approve adjournment.

Motion by Mason and seconded by Mendoza. 5 yeas. Motion carried.

Meeting adjourned at 9:18 p.m.



Tim Damschroder, President

Attest: 

John Kahmann, Treasurer