

ENROLLMENT POLICY

(Effective August 2018)

A student of Gibsonburg High School must be enrolled full time each semester all year. The policy is defined below and is the responsibility of the student to maintain fulltime status each semester. **This policy is separate from athletic eligibility.**

- **The student does not take any College Credit Plus classes:**

If the student attends all day at GHS taking high school classes: To be considered a full time student at GHS, a student must be seated and enrolled in six out of eight class periods, per semester, of classes other than study hall. (No more than two study halls per day)

If the student attends Vanguard for a half a day and GHS for the other half of the day taking all high school classes: To be considered a full time student of GHS who attends Vanguard for a half of day, and GHS for the other half of the day, the student must be seated and enrolled in three out of the four class periods, per semester, of classes other than study hall at GHS. (No more than one study hall per day)

- **The student is enrolled in College Credit Plus classes:**

If the student is enrolled in College Credit Plus classes (on or off campus) and is not taking any high school classes at GHS: To be considered a full time student of GHS who takes College Credit Plus classes, on or off campus, the student must be seated for at least twelve credit hours of coursework per semester.

If the student is enrolled in College Credit Plus classes (on or off campus) as well as high school classes at GHS: To be considered a full time student of GHS who takes College Credit Plus classes, on or off campus, and takes high school courses at GHS, the student must be seated for at least twelve credit hours of coursework per semester. For these purposes only, a high school course will equal two seated credit hours to determine whether a student has at least twelve seated credits for the semester to determine full time status. This will NOT be used for athletic eligibility.

If the student is enrolled in College Credit Plus classes (on or off campus), takes high school classes at GHS, and attends Vanguard for a half of day: To be considered a full time student of GHS who takes College Credit Plus, on or off campus, takes high school classes at GHS, and attends Vanguard Career Center for a half of a day the student must be seated for at least twelve credit hours of coursework per semester. For these purposes only, Vanguard will equal six seated credit hours and GHS high school classes will equal two seated credits each semester. This will be used to determine whether a student has at least twelve seated credits for the semester to determine full time status. This will NOT be used for athletic eligibility.

If the student is enrolled in College Credit Plus classes (on or off campus) and attends Vanguard for a half of day (No high school classes are taken at GHS): To be considered a full time student of GHS who takes College Credit Plus classes, on or off campus, and attends Vanguard Career Center for a half of a day the student must be seated for at least twelve credit hours of coursework per semester. For these purposes only, Vanguard will equal six seated credit hours to determine whether a student has at least twelve seated credits for the semester to determine full time status. This will NOT be used for athletic eligibility.

- **Online College Credit Plus Classes and Online High School Credit Recovery Classes:**

If a student is enrolled in an online college credit plus course or a high school online credit recovery course, the student will be scheduled into a study hall (online)/student success period at Gibsonburg High School to complete the online course to fulfil the seated hour requirements per each course enrolled in as set forth by the Board of Education.

*College Credit Plus class credits are determined by the University that the student is enrolled.

*Seated hours are defined as hours that a student is seated on campus at either the University or GHS.

Elective high school classes/Study hall and scheduling

In all cases listed above, if electives are available, students WILL be placed in those elective classes instead of study hall and no more than one study hall will be permitted per semester within the school day unless otherwise decided by administration. Regardless if the student has met the twelve credit hour minimum.

**Exceptions to this policy will only be considered in extenuating circumstances, which will be determined by the building principal.

Failure to be enrolled as a full time high school student at Gibsonburg High School

While college credit plus classes are an option for all students grades seven through twelve, the student must maintain full time status as defined by the school at all times. It is the student's responsibility to ensure that they maintain fulltime status all year as defined. The Gibsonburg High School master schedule should be considered the students primary scheduling focus when enrolling in college courses off campus. While student travel time to and from college is recognized, it will not be a factor that permits the student from maintaining fulltime status.

Students who fail to be enrolled full time under this policy, will be considered credit deficient and will be required to take additional coursework even if they have met all graduation requirements. This credit deficiency may impact the student being eligible to graduate on time and participation in the graduation ceremony. In addition, students may be required to attend summer school and may not be eligible to participate in various school functions that are offered to full time students.